

ROBERTSON COUNTY DISTRICT CLERK  
BARBARA W. AXTELL

PO BOX 250  
FRANKLIN, TEXAS  
77856



PHONE: 979-828-3636  
FAX: 979-828-5523

**SELF-REPRESENTED LITIGANT NOTICE**

CAUSE NUMBER: \_\_\_\_\_

To all person filing a civil/divorce/family case or any case using documents that are not prepared by an attorney.

We do not have an attorney assigned to this office, therefore, the clerk/deputy clerks in this office are prohibited from giving advice, answering legal questions or giving instructions with regard to any court proceedings. We cannot answer questions you may have about correctness of papers you wish to file or procedures you must follow to obtain a court decision.

For the above stated reason, we advise you to consult an attorney or seek legal counsel if you have any questions or are unsure as to what you need to do.

If you pursue a legal action without attorney representation, we will file the documents you present to us and collect the filing fee at the time of filing. However, the Judge, at your court hearing, may reject your papers. A pauper's oath may be contested by the defendant and/or the judge may order you or the defendant to pay the court cost at the time of judgment.

We do not comply with instructions or information you may have read or obtained. We perform our clerk duties in accordance with the laws of the State of Texas. Directives in civil/divorce/family "kits" are not binding on the clerk and we do not process documents in accordance with any rules or instructions other than the governing laws of the State of Texas and the signed order of the court.

Your papers may be served by the sheriff's office, constable's office or a process server. You must contact one of these on your own accord. We do not supply service.

I have read and understand the above information. I understand that the district clerk or the deputies in the district clerk's office are prohibited from answering questions, giving advice or giving legal opinions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Daytime Telephone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_, TX \_\_\_\_\_

Email: \_\_\_\_\_