

Robertson County Subdivision Policy
Check-off List
January 2025

- Contact Commissioner's office in precinct land is located. The contact numbers are as follows:
 1. Ty Rampy -Precinct 1 – (979) 364-2832
 2. Donald Threadgill - Precinct 2 – (979) 279-3876
 3. Chuck Hairston - Precinct 3 – (979) 828-4413
 4. James Taylor - Precinct 4 – (254) 746-7850
- Contact the County Clerk's office (979) 828-4130 for copies of the Subdivision & Sewage Policies. There will be a fee for the copies:
 - Subdivision Policy - \$30.00
 - Sewage Policy - \$53.00
- Contact Charles Palcer - Robertson County OSSF Department at (979) 828-6684 for requirements pertaining to on-site sewage.
 - Plat requirements pertaining to on-site facilities information must be approved by this department a minimum of seven (7) days prior to submittal to Commissioners Court. Referred in Vol. L pages 275-304 & pages 458-509 in the Subdivision Policy).
- Contact Diana Ferrell for Robertson County 9-1-1 Rural Addressing, Floodplain and Zoning permits at (979) 828-6654
 - 9-1-1 Rural Addressing department must be contacted prior to submitting the road names to Commissioner's Court for approval.
- Plat size shall be 24" x 36" with a reduced plat of legal size 8 ½" x 14". Required for filing:
 - Three (3) original blueline or blackline plats
 - Two (2) 8 ½" x 14" reduced paper copy of plat is required.
 - The Developer will be required to deliver an 8 ½ x 14 reduced paper copy of the plat to the local post office when a new road is established
- Final Plat Filing fee must be paid to the Robertson County Clerk's office at the time of filing. The filing fee will be \$120.00.
- Current title report is required. See page item of Policy.
- Original current tax certificate is required. See page item of Policy.

- Subdivisions located within the ETJ of the Cities of Bremond (1 mile), Hearne (1 mile), Calvert (1 mile) or Franklin (1 mile) will follow the Policy of the cities. (See Attached)
- If you are planning on dedicating your road to the county; you will need to return to Commissioners Court after the road is completed. The Commissioner will then come out to inspect the road; upon approval there will be two (2) year waiting period before the County may accept the road into the County Inventory. Please return to Commissioners Court for this final phase of the road dedication.

For all other information regarding form, content and other requirements, refer to Policy.