

**STEPHANIE M. SANDERS**  
**Robertson County Clerk**

Traci Smith  
Carolyn Bancroft



Sarah Tepera  
Maxine Lattimore

P. O. Box 1029 • 103 E. Morgan Street • Franklin, TX 77856  
(979) 828-4130 • Fax: (979) 828-1260  
~~robertsoncountyclerk@yahoo.com~~

**Robertson County Fees**  
**Effective – January 1, 2024**

**County Clerk**

Stephanie M. Sanders,

P.O. Box 1029, Franklin, Texas 77856..... (979) 828-4130  
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**RECORDING FEES**

The following Fees include Security and Records Management and Preservation Fees.

Deeds, Deeds of Trust, Oil & Gas Leases, Mechanics Liens, Releases,  
Financing Statements, Abstracts of Judgments and Releases, Affidavits,  
Power of Attorney, Lis Pedens, Bills of Sale, Tax Certificates, Hospital Liens  
and Releases and other records.

Fee for the first page.....	25.00
Each Additional page.....	4.00
Each Attachment or Rider.....	4.00
Federal Tax Liens & Releases.....	30.00
State Tax Liens & Releases.....	15.00
Assumed Name.....	23.00
Each Additional Name to be Indexed.....	.50
Withdrawal.....	3.00
Brand per Location.....	25.00
Additional Locations at initial filing.....	5.00
Plats (Can Be No Larger Than 18" x 24") .....	120.00
Embalmers or Optometry License.....	25.00
Bingo Certificate.....	5.00
Beer License & Package Store Permits.....	5.00
Posting and Filing of Foreclosure Notices.....	2.00
Discharges-Placing on Record or Certified Copies.....	.00
Non-Certified Copies.....	1.00



**Certified Copies (Excluding Birth & Death Records)**

First Page.....	6.00
Each Additional Page.....	1.00

Note: Included in the cost for filing and recording in the Real Property, UCC, Assumed Name, Brands, Embalmers, Optometry, Federal Tax Liens & Releases, and Plat Records is a fee of \$10.00 for County Clerk's Records Management & Preservation Fund, this money can only be used for the Management & Preservation of County Clerk Records.

**Vital Statistics**

Certified Copy of Birth.....	23.00
Certified Copy of Death.....	21.00
Each Additional Copy of Death as same time.....	4.00
Verification (Birth/Death) .....	5.00
Marriage License	
With Certificate.....	22.00
Without Certificate.....	81.00
Informal Marriage (Common Law) .....	40.00
Certified Copy of Marriage License.....	6.00
Request for record services, in Austin, should be addressed to:	
Bureau of Vital Statistics	
Texas Department of Health	
1100 West 49 <sup>th</sup> Street	
Austin, Texas 78756-3191.....	23.00

**Probate Fees**

The following fees include Security fees and Record Management and Preservation Fees.

Probating Will, Administration, Guardianship.....	394.00
Muniment of Title.....	394.00
Small Estate & Affidavit of Heirship.....	394.00
Issuing Each Letter After Two.....	2.00
Each Order Judge Signs after Allowance of Three.....	2.00
For Each Claim Filed.....	10.00
Contesting Will w/Order to Transfer.....	120.00
Inventory & Appraisement Filed After 120 Days of Original Filing.....	25.00
Annual Accounts & Final Report of Estate.....	25.00
Annual Accounts & Final Report of Guardianship.....	25.00
Annual Report.....	10.00
Issuance of Citations.....	8.00
Opening Safe Deposit Box.....	394.00

**Civil Fees**

Civil Suit (Not to Exceed \$ 10,000.00)	
Without Service of Citation.....	350.00
With Service of Citation-Same as above except fee for service	80.00
Total	430.00
By Personal Service.....	358.00
(Issued & returned to Attorney)	
Occupational Drivers License.....	350.00
Non-Disclosure Petition	350.00
Appeals of Civil Cases from JP or Municipal Courts.....	350.00
(Must be paid within 20 days of receiving suit)	
Application for Turnover Order & Injunctive Relief.....	30.00
With Judge's Signature (If required) .....	2.00
Total.....	32.00
Writ of Garnishment.....	350.00
Citation (issue only) .....	8.00
Abstract of Judgment.....	5.00
Writ of Execution.....	5.00
Civil Subpoena.....	8.00
Jury Trial Fee.....	40.00
Transcript.....	1.00
For Certification.....	5.00
Cross Action (Does not include any service) .....	80.00

Included in the total cost in Civil & Probate Cases is \$10.00 for Records Management & Preservation Fund for the Management & Preservation of any county records. Included in the cost of all filings (except Civil & Probate Cases, which cost is \$10.00 as set by the Commissioner's Court) a fee of \$1.00 for the Courthouse Security Fund was repealed as of 1/1/2024 has been removed from fees listed above.