

**FILED**

4/25/2024 2:41 Pm

Stephanie M. Sanders, County Clerk  
Robertson County, Texas

By: Jacy Fechner

**NOTICE OF MEETING OF THE  
COMMISSIONERS' COURT OF ROBERTSON COUNTY, TEXAS**

Notice is hereby given, in accordance with Chapter 551 of the Government Code (Section 551.001, et. Seq.) "The Open Meetings Act", as amended, that a **Regular** meeting of the above-named **Commissioners' Court** will be held on the **30th day of April 2024 at 2:00 p.m.** in the Robertson County Historic Courthouse, County Courtroom, 3<sup>rd</sup> Floor, Franklin, Texas, at which time the following subjects will be discussed, to-wit:

1. **VERIFICATION OF QUORUM / CALL TO ORDER**
2. **PRAYER AND PLEDGES**
3. **PUBLIC COMMENT**
  - A. Maximum of 3 minutes and must have the completed Public Participation Form turned into the County Judges or County Clerk's Office by 2pm the day before the meeting of the Court.
4. **STEPHANIE SANDERS, COUNTY CLERK**
  - A. Discuss and take action to approve minutes from April 16, 2024 special meeting.
  - B. Discuss and take action to approve minutes from April 16, 2024 regular meeting.
  - C. Approve bonds and oaths.
5. **REBEKAH CALLAWAY, ELECTION ADMINISTRATOR**
  - A. Discuss and take action on election related matters.
6. **MICHAEL BREWER, TAX ASSESSOR/COLLECTOR**
  - A. Discuss and take action to approve monthly report for March 2024.
  - B. Discuss and take action to approve the renewal agreement between Pitney Bowes and the Robertson County Tax Office for postage meter and have County Judge sign.
7. **BILLY HUGGINS, EMERGENCY MANAGEMENT COORDINATOR**
  - A. Discuss and take action on EMC related matters.
  - B. Discuss and take action on County Burn Ban.
8. **CHARLES PALCER, DESIGNATED REPRESENTATIVE/MAINTENANCE**
  - A. Discuss and take action on maintenance related matters.
9. **CHUCK HAIRSTON, COMMISSIONER PRECINCT 3**
  - A. Discussion and possible action on presentation from Melinda Scott for approval/rejection on Final Subdivision Plat - Hudson Farm in Precinct 3, Robertson County, Texas.
  - B. Discussion and possible action on presentation from George Harris for approval/rejection on Final Subdivision Plat - Harris Addition in Precinct 3, Robertson County, Texas.
10. **JAMES TAYLOR, COMMISSIONER PRECINCT 4**
  - A. Discuss and take action on approval to pay 2<sup>nd</sup> part-time position from his part-time salary line.
11. **JOE DAVID SCARPINATO, COUNTY JUDGE**
  - A. Discussion and possible action on any budget related matters or county business.
  - B. Discussion and possible action on any Sheriffs' Office & Jail related matters.
  - C. Discussion and possible action on any Courthouse Security related matters.
  - D. Discussion and possible action on CDBG - MIT-MOD grant related matters and any other issues.
  - E. Discuss and take action to pay for the purchase of the three (3) vehicles for the Sheriff's Office in the amount of \$154,225.00 that was approved on April 16, 2024 from the Senate Bill 22 Rural Sheriff's Office Salary Assistance Grant Fund.
  - F. Discussion and possible action on single audit for the ARPA Grant Funds.
  - G. Discussion and possible action on repair costs for Emergency Management truck.
  - H. Discussion and possible action on Request for Qualifications for Architectural Services for parking lot extension.
  - I. Discussion and possible action for court to appoint County Judge or Commissioner to negotiate and sign a Purchase Agreement Contract for Real Property located at 317 North Center Street, Franklin, Texas (Lot 9 Block 87 Franklin 819/90 0.065 acres) for a purchase price not to exceed \$265,000.00 plus any associated closing costs, inspections and option fees.
  - J. Discussion and possible action on HOT Funds request from Bremond Chamber of Commerce for the Bremond Polski Dzień/Polish Days Festival 2024.
  - K. Discuss and take action to place of record the annual contract between the Auditors Office and Southwest Solutions for Net Tabs that was approved on April 2, 2024.
  - L. Discuss and take action to place of record the Robertson Central Appraisal District's - 2022 Audit Report.
  - M. Discuss and take action to place of record the Robertson Central Appraisal District's Reappraisal Plan for 2025-2026.
  - N. Discuss and take action to place of record the signed Proclamation - Missing in the Brazos Valley Day - April 26, 2024.
  - O. Discuss and take action on adopting an Order Authorizing Memorial Day Fireworks Sales.
12. **CANDY ANDERSON, COUNTY AUDITOR**
  - A. Discuss and take action on approving budget adjustments and/or amendments, credit applications and/or lease purchase agreements, and/or cell phone allowance agreements.
  - B. Settlement of Accounts: Discussion, consideration and possible action to settle and pay all accounts against the county as per Texas Local Government Code Section 115.021.
  - C. Discuss and take action on approval of Tahoe to be purchased through Buyboard for Sheriff's Office.
  - D. Discuss and take action on certification of revenue received from SB 22 grants.

- E. Discuss and take action on adopting budget for revenue received under SB 22 funding.
- F. Discuss and take action on filing monthly report.

**13. EXECUTIVE SESSION**

- A. Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney - Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 - Open Meetings Act; or discussion with attorney regarding a matter of contemplated litigation or a settlement offer or both; to wit: \_\_\_\_\_.
- B. Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
- C. The Robertson County Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

**14. RECONVENE INTO REGULAR SESSION**

- A. The Robertson County Commissioners' Court will reconvene in a public meeting to discuss and take action on related matters.

**15. ADJOURN**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, or texts in large print or Braille, and non-English speaking persons who may need assistance, are requested to contact the County Judge's Office at (979) 828-3542 at least two (2) working days prior to the meeting so that appropriate arrangements may be made.

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners' Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced.

Dated this the 25<sup>th</sup> day of April, 2024.

Commissioners' Court of Robertson County,  
Texas

By: Whelley Smith

**\*\*\*\*ATTENTION:**

Please turn in copies of any documents to be approved in Commissioners' Court to the County Clerk's office prior to the meeting. It is very important that we have all documents included in the minutes of the meeting.

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the official bulletin board and the Courthouse door of the Robertson County Courthouse, located in Franklin, Texas, at a place readily accessible to the general public at all times, on the 25<sup>th</sup> day of April, 2024.

Stephanie Sanders, Robertson County Clerk

By: Lacy Fechner

**CERTIFICATION**

I, undersigned, County Clerk, do hereby certify that the above notice of Meeting was duly posted continuously for at least 72 hours preceding the scheduled time of said meeting and was removed from the bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_ .m.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Stephanie Sanders, Robertson County  
Clerk

By: \_\_\_\_\_