

FILED

12/8/2023 2:25pm  
Stephanie M. Sanders, County Clerk

Robertson County, Texas

By: *Stephanie Sanders*

**NOTICE OF MEETING OF THE  
COMMISSIONERS' COURT OF ROBERTSON COUNTY, TEXAS**

Notice is hereby given, in accordance with Chapter 551 of the Government Code (Section 551.001, et. Seq.) "The Open Meetings Act", as amended, that a **Regular** meeting of the above-named **Commissioners' Court** will be held on the **12th day of December 2023 at 2:00 p.m.** in the Robertson County Historic Courthouse, County Courtroom, 3<sup>rd</sup> Floor, Franklin, Texas, at which time the following subjects will be discussed, to-wit:

1. **VERIFICATION OF QUORUM / CALL TO ORDER**
2. **PRAYER AND PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENT**
  - A. Maximum of 3 minutes and must have the completed Public Participation Form turned into the County Judges or County Clerk's Office by 2pm the day before the meeting of the Court.
4. **STEPHANIE SANDERS, COUNTY CLERK**
  - A. Discuss and take action to approve minutes from November 28, 2023 regular meeting.
  - B. Discuss and take action to approve monthly report for November 2023.
  - C. Approve bonds and oaths.
5. **BARBARA AXTELL, DISTRICT CLERK**
  - A. Discuss and take action to approve monthly report for November 2023.
6. **REBEKAH CALLAWAY, ELECTION ADMINISTRATOR**
  - A. Discuss and take action on election related matters.
7. **MICHAEL BREWER, TAX ASSESSOR/COLLECTOR**
  - A. Discuss and take action on approval of Tax Roll - Jurisdiction Summary for 2023.
8. **JEFF WAGNER, HOUSTON HEAVY MACHINERY**
  - A. Discussion and possible action on presentation from Jeff Wagner with Houston Heavy Machinery regarding equipment purchases, rentals and service.
9. **DEE DEE FERRELL, 911 ADDRESSING COORDINATOR**
  - A. Discuss and take action on addressing for November 2023.
10. **BILLY HUGGINS, EMERGENCY MANAGEMENT COORDINATOR**
  - A. Discuss and take action on EMC related matters.
  - B. Discuss and take action on County Burn Ban.
11. **CHARLES PALCER, DESIGNATED REPRESENTATIVE/MAINTENANCE**
  - A. Discuss and take action on maintenance related matters.
12. **CHUCK HAIRSTON, COMMISSIONER PRECINCT 3**
  - A. Discussion and possible action on presentation from George Harris for approval/rejection on Final Subdivision Plat – Harris Addition in Precinct 3, Robertson County, Texas.
13. **JOE DAVID SCARPINATO, COUNTY JUDGE**
  - A. Discussion and possible action on any budget related matters or county business.
  - B. Discussion and possible action on any Sheriffs' Office & Jail related matters.
  - C. Discussion and possible action on any Courthouse Security related matters.
  - D. Discussion and possible action on CDBG – MIT-MOD grant related matters and any other issues.
  - E. Discuss and take action to place of record Robertson County Extended Disaster Declaration - COVID-19 through December 29, 2023.
  - F. Discussion and possible action on purchase of truck for Precinct #3.
  - G. Discussion and possible action on archival of county emails.
  - H. Discussion and possible action on county's allocation of guardrail through TxDOT's Local Government Assistance Program for FY 2024.
  - I. Discuss and take action to approve enrolling all county employees in the State-Mandated Annual Cybersecurity Compliance Training Course (HB 3834) through the Texas Association of Counties' (TAC).
  - J. Discuss and take action on approving a Resolution and Official Ballot for Robertson Central Appraisal District's Board of Directors 2024-2025 term.
  - K. Motion to authorize Shelley Smith to file the S.B. 1812: 2024 Annual Report of Eminent Domain.
  - L. Court to consider and/or act upon authorizing purchase of Department of Transportation Clearinghouse Query Plan Bundle per requirement of Department of Transportation for County Employees required to have a CDL to perform their duties; providing funds for said purchase, and designating County Judges Office as responsible for maintaining records of CDL queries and results.
14. **CANDY ANDERSON, COUNTY AUDITOR**
  - A. Discuss and take action on approving budget adjustments and/or amendments, credit applications and/or lease purchase agreements, and/or cell phone allowance agreements.
  - B. Settlement of Accounts: Discussion, consideration and possible action to settle and pay all accounts against the county as per Texas Local Government Code Section 115.021.
  - C. Discuss and take action on approval of submittal of CB5 Form for County Agent.
  - D. Discuss and take action on filing monthly report.
15. **EXECUTIVE SESSION**
  - A. Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney - Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 - Open Meetings Act; or discussion with attorney regarding a matter of contemplated litigation or a settlement offer or both; to wit: \_\_\_\_\_.

- B. Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
- C. The Robertson County Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

**16. RECONVENE INTO REGULAR SESSION**

- A. The Robertson County Commissioners' Court will reconvene in a public meeting to discuss and take action on related matters.

**17. ADJOURN**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, or texts in large print or Braille, and non-English speaking persons who may need assistance, are requested to contact the County Judge's Office at (979) 828-3542 at least two (2) working days prior to the meeting so that appropriate arrangements may be made.

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners' Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced.

Dated this the 8<sup>th</sup> day of December, 2023.

Commissioners' Court of Robertson County,  
Texas

By: Whelley Smith

**\*\*\*\*ATTENTION:**

Please turn in copies of any documents to be approved in Commissioners' Court to the County Clerk's office prior to the meeting. It is very important that we have all documents included in the minutes of the meeting.

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the official bulletin board and the Courthouse door of the Robertson County Courthouse, located in Franklin, Texas, at a place readily accessible to the general public at all times, on the 8<sup>th</sup> day of December, 2023.

Stephanie Sanders, Robertson County Clerk

By: Candy Perry

**CERTIFICATION**

I, undersigned, County Clerk, do hereby certify that the above notice of Meeting was duly posted continuously for at least 72 hours preceding the scheduled time of said meeting and was removed from the bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 at \_\_\_\_\_m.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Stephanie Sanders, Robertson County  
Clerk

By: \_\_\_\_\_