

**NOTICE OF MEETING OF THE  
COMMISSIONERS' COURT OF ROBERTSON COUNTY, TEXAS**

Notice is hereby given, in accordance with Chapter 551 of the Government Code (Section 551.001, et. Seq.) "The Open Meetings Act", as amended, that a **Regular** meeting of the above-named **Commissioners' Court** will be held on the **24th day of January 2023 at 2:00 p.m.** in the Robertson County Historic Courthouse, County Courtroom, 3<sup>rd</sup> Floor, Franklin, Texas, at which time the following subjects will be discussed, to-wit:

1. **PRAYER**
2. **VERIFICATION OF QUORUM BY COUNTY JUDGE AND PLEDGE OF ALLEGIANCE**
3. **STEPHANIE SANDERS, COUNTY CLERK**
  - A. Discuss and take action to approve minutes from January 9, 2023 regular meeting.
  - B. Discuss and take action to approve quote from BVCOG for a Document Scanner with funds from the County and District Clerks Technology Fund.
  - C. Discuss and take action to approve Amendment No. 2 with Avenu Enterprise Solutions, LLC and authorize Judge to sign.
  - D. Approve bonds and oaths.
4. **MICHAEL BREWER, TAX ASSESSOR/COLLECTOR**
  - A. Discuss and take action to approve monthly report for December 2022.
  - B. Discuss and take action to approve and place of record 2022 Annual Hotel Occupancy Tax Report.
5. **REBEKAH CALLAWAY, ELECTION ADMINISTRATOR**
  - A. Discuss and take action on election related matters.
6. **WILLIAM BASS, GRANTWORKS**
  - A. Discussion and possible action on how the court wishes to distribute the payments from the ARPA funds to the cities and water utilities.
7. **ERIK MAIORANO, EMERGENCY MANAGEMENT COORDINATOR**
  - A. Discuss and take action on EMC related matters.
  - B. Discussion and possible action on COVID-19 related matters and any other issues.
  - C. Discussion and possible action on cell phone and radio coverage in basement and EOC.
  - D. Discussion and possible action on the allocation of the CDBG – MIT MOD Mitigation funding.
  - E. Discussion and possible action on Local Emergency Planning Committee (LEPC).
8. **CHARLES PALCER, DESIGNATED REPRESENTATIVE/MAINTENANCE**
  - A. Discuss and take action on maintenance related matters.
9. **STEVE SCHLOTTMAN, MAINTENANCE**
  - A. Discuss and take action on transfer switch for the generator.
10. **JENNIFER LOPEZ, JUVENILE PROBATION DEPARTMENT**
  - A. Discuss and take action for approval by signed Resolution to apply for the Youth Intervention Services Grant.
11. **KAREN BOX, SHERIFF'S OFFICE**
  - A. Discussion and possible action on purchase of in car video system and body camaras with ARPA Funds.
12. **TY RAMPY, COMMISSIONER PRECINCT 1**
  - A. Public Comment on Maris Lane (maximum of 3 minutes and must have completed form in by 10am on Wednesday before the meeting).
  - B. Discussion and possible action on presentation by Brodrick Norman for approval/rejection on the preliminary subdivision plat – J N Yates Estates in Precinct 1, Robertson County, Texas.
    - a. Public Comment (maximum of 3 minutes and must have completed form in by 10am on Wednesday before the meeting).
13. **CHUCK HAIRSTON, COMMISSIONER PRECINCT 3**
  - A. Discuss and take action to place of record the Agreement between Robertson County and Mitchell Mentzel.
14. **JOE DAVID SCARPINATO, COUNTY JUDGE**
  - A. Discussion and possible action on any budget related matters or county business.
  - B. Discussion and possible action on new Sheriffs' Office & Jail, construction related matters and any other issues.
  - C. Discussion and possible action on Courthouse Security related matters and any other issues.
  - D. Discussion and possible action on hotel/extended stay for extension agent.
  - E. Discussion and possible action on carpet for District Courtroom.
  - F. Discuss and take action to approve re-appointment of Emergency Services District (ESD) Commissioners Robert Yezak and Kayla Sanders.
  - G. Discuss and take action to file of record the Proclamation to honor the Franklin Lions State Championship Football team that was approved on December 27, 2022.
  - H. Discuss and take action to place of record the Public Information Act and Open Meetings Act training Certificates of Course Completion for Joe David Scarpinato.
  - I. Discuss and take action to place of record Certificate of Completion for Joe David Scarpinato completing 20.50 hours of Educational Training at The V.G. Young Institute of County Government on January 10-13, 2023.
  - J. Discuss and take action on the revised Changes in Rules of Procedure, Conduct and Decorum at Commissioners Court meetings.

K. Discuss and take action to place of record Robertson County Extended Disaster Declaration related to Drought Conditions through February 10, 2023.

L. Discuss and take action on County Burn Ban.

**15. CANDY ANDERSON, COUNTY AUDITOR**

- A. Discuss and take action on approving budget adjustments and/or amendments, credit applications and/or lease purchase agreements, and/or cell phone allowance agreements.
- B. Settlement of Accounts: Discussion, consideration and possible action to settle and pay all accounts against the county as per Texas Local Government Code Section 115.021.

**16. EXECUTIVE SESSION**

- A. Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney - Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 - Open Meetings Act; or discussion with attorney regarding a matter of contemplated litigation or a settlement offer or both; to wit: \_\_\_\_\_.
- B. Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
- C. The Robertson County Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

**17. RECONVENE INTO REGULAR SESSION**

- A. The Robertson County Commissioners' Court will reconvene in a public meeting to discuss and take action on related matters.

**18. ADJOURN**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, or texts in large print or Braille, and non-English speaking persons who may need assistance, are requested to contact the County Judge's Office at (979) 828-3542 at least two (2) working days prior to the meeting so that appropriate arrangements may be made.

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners' Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced.

Dated this the 20<sup>th</sup> day of January, 2023.

Commissioners' Court of Robertson County,  
Texas

By: Whalley Smith

**\*\*\*\*ATTENTION:**

Please turn in copies of any documents to be approved in Commissioners' Court to the County Clerk's office prior to the meeting. It is very important that we have all documents included in the minutes of the meeting.

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the official bulletin board and the Courthouse door of the Robertson County Courthouse, located in Franklin, Texas, at a place readily accessible to the general public at all times, on the 20 day of January, 2023.

Stephanie Sanders, Robertson County Clerk

By: Lacy Fechner

**CERTIFICATION**

I, undersigned, County Clerk, do hereby certify that the above notice of Meeting was duly posted continuously for at least 72 hours preceding the scheduled time of said meeting and was removed from the bulletin board on the \_\_\_\_\_ day of \_\_\_\_\_, 2023 at \_\_\_\_\_m.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Stephanie Sanders, Robertson County  
Clerk

By: \_\_\_\_\_