

FILED
1.15.2021 1:48 pm
Stephanie M. Sanders, County Clerk
Robertson County, Texas

NOTICE OF MEETING OF THE
COMMISSIONERS' COURT OF ROBERTSON COUNTY, TEXAS

Notice is hereby given, in accordance with Chapter 551 of the Government Code (Section 551.001, et. Seq.) "The Open Meetings Act", as amended, that a **Special** meeting of the above named **Commissioners' Court** will be held on the **19th day of January 2021 at 2:00 p.m.** in the Robertson County Historic Courthouse, County Courtroom, 3rd Floor, Franklin, Texas, at which time the following subjects will be discussed, to-wit:

1. **PRAYER**
2. **VERIFICATION OF QUORUM BY COUNTY JUDGE AND PLEDGE OF ALLEGIANCE**
3. **STEPHANIE SANDERS, COUNTY CLERK**
 - A. Discuss and take action to approve minutes from December 29, 2020 regular meeting.
 - B. Discuss and take action to approve monthly report for December 2020.
 - C. Discuss and take action to place of record the County & District Clerks' Association of Texas Certificate of Completion for Stephanie Sanders.
 - D. Approve bonds and oaths.
4. **STEPHANIE SANDERS, CPS BOARD MEMBER**
 - A. Discuss and take action to approve new board member to the Robertson County CPS Board.
5. **REBEKAH CALLAWAY, ELECTION ADMINISTRATOR**
 - A. Discuss and take action on election related matters.
6. **BARBARA AXTELL, DISTRICT CLERK**
 - A. Discuss and take action to approve monthly report for December 2020.
 - B. Discuss and take action to place of record the County & District Clerks' Association of Texas Certificate of Completion for Barbara Axtell.
 - C. Discuss and take action for the purchase of a new PerfectSeal Automatic Seal Embosser.
7. **KEITH PETITT, EMERGENCY MANAGEMENT COORDINATOR/MAINTENANCE**
 - A. Discuss and take action on EMC related matters.
 - B. Discuss and take action on maintenance related matters.
8. **CRAIG BOYETT, CONSTABLE PRECINCT 2**
 - A. Discussion and possible action on Precinct 2 Justice of the Peace Office Security System.
9. **JENNIFER LOPEZ, JUVENILE PROBATION DEPARTMENT**
 - A. Discuss and take action for approval by signed Resolution to apply for the Youth Intervention Services Grant through the Brazos Valley Council of Governments (BVCOG).
10. **CHARLES L. ELLISON, COUNTY JUDGE**
 - A. Discuss any budget related matters or county business.
 - B. Discussion and possible action on new Sheriffs' Office & Jail, construction related matters and any other issues.
 - C. Discussion and possible action on Courthouse Security related matters and any other issues.
 - D. Discussion and possible action on COVID-19 related matters and any other issues.
 - E. Discuss and take action on TAC CIRA email transition to Microsoft Office 365 Services Agreement.
 - F. Discuss and take action to place of record the Oaths of the newly appointed/re-appointed members to the Brazos Valley Groundwater Conservation District Board - Christopher Zeig & David Stratta.
 - G. Discuss and take action to nominate by Resolution a candidate to fill the Robertson Central Appraisal District's 2020-2021 Board of Directors vacancy.
 - H. Discuss and take action to appoint/reappoint member(s) to the Emergency Services Districts (ESD) Board.
 - I. Discuss and take action to approve the updated FY 2021 Memorandum of Understanding (MOU) between the Brazos Valley Council of Governments Transportation Partnership Program and Robertson County (original MOU was approved on October 6, 2020).
 - J. Discuss and take action on approval of the Certification Form 2 for the TxDOT TIF Grant for each project.
 - K. Court to consider and/or act upon authorizing purchase of Department of Transportation Clearinghouse Query Plan Bundle per requirement of Department of Transportation for County Employees required to have a CDL to perform their duties; providing funds for said purchase, and designating County Judges Office as responsible for maintaining records of CDL queries and results.
 - L. Discuss and take action on County Burn Ban.
11. **CANDY ANDERSON, COUNTY AUDITOR**
 - A. Discuss and take action on approving budget adjustments and/or amendments, credit applications and/or lease purchase agreements, and/or cell phone allowance agreements.
 - B. Settlement of Accounts: Discussion, consideration and possible action to settle and pay all accounts against the county as per Texas Local Government Code Section 115.021.
 - C. Discuss and take action on awarding bids for:
 - a. Crushed Limestone/Rock
 - b. Contract Hauling for Precincts #1, #2, #3, #4

- c. Cracked Road Oil
- d. Gasoline and Diesel Fuel
- e. Pea Gravel
- f. RC250
- g. Oil Sand
- D. Discuss and take action on IRS mileage rate change for 2021.
- E. Discuss and take action on approving documents for insurance claim.
- F. Discuss and take action on taxable reporting of Wellness incentives and rewards.
- G. Discuss and take action on auto allowance agreements.

12. EXECUTIVE SESSION

- A. Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney - Discussion with attorney regarding a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Texas Government Code Section 551 - Open Meetings Act; or discussion with attorney regarding a matter of contemplated litigation or a settlement offer or both; to wit: _____.
- B. Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
- C. The Robertson County Court reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

13. RECONVENE INTO REGULAR SESSION

- A. The Robertson County Commissioners' Court will reconvene in a public meeting to discuss and take action on related matters.

14. ADJOURN

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for persons who are deaf or hearing impaired, or texts in large print or Braille, and non-English speaking persons who may need assistance, are requested to contact the County Judge's Office at (979) 828-3542 at least two (2) working days prior to the meeting so that appropriate arrangements may be made.

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners' Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced.

Dated this the 15th day of January, 2021.

Commissioners' Court of Robertson County,
Texas

By: Chelley Smith

*****ATTENTION:**

Please turn in copies of any documents to be approved in Commissioners' Court to the County Clerk's office prior to the meeting. It is very important that we have all documents included in the minutes of the meeting.

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the official bulletin board and the Courthouse door of the Robertson County Courthouse, located in Franklin, Texas, at a place readily accessible to the general public at all times, on the 15th day of January, 2021.

Stephanie Sanders, Robertson County Clerk

By: [Signature]

CERTIFICATION

I, undersigned, County Clerk, do hereby certify that the above notice of Meeting was duly posted continuously for at least 72 hours preceding the scheduled time of said meeting and was removed from the bulletin board on the _____ day of _____, 2021 at _____m.

Dated this the _____ day of _____, 2021.

Stephanie Sanders, Robertson County
Clerk

By: _____